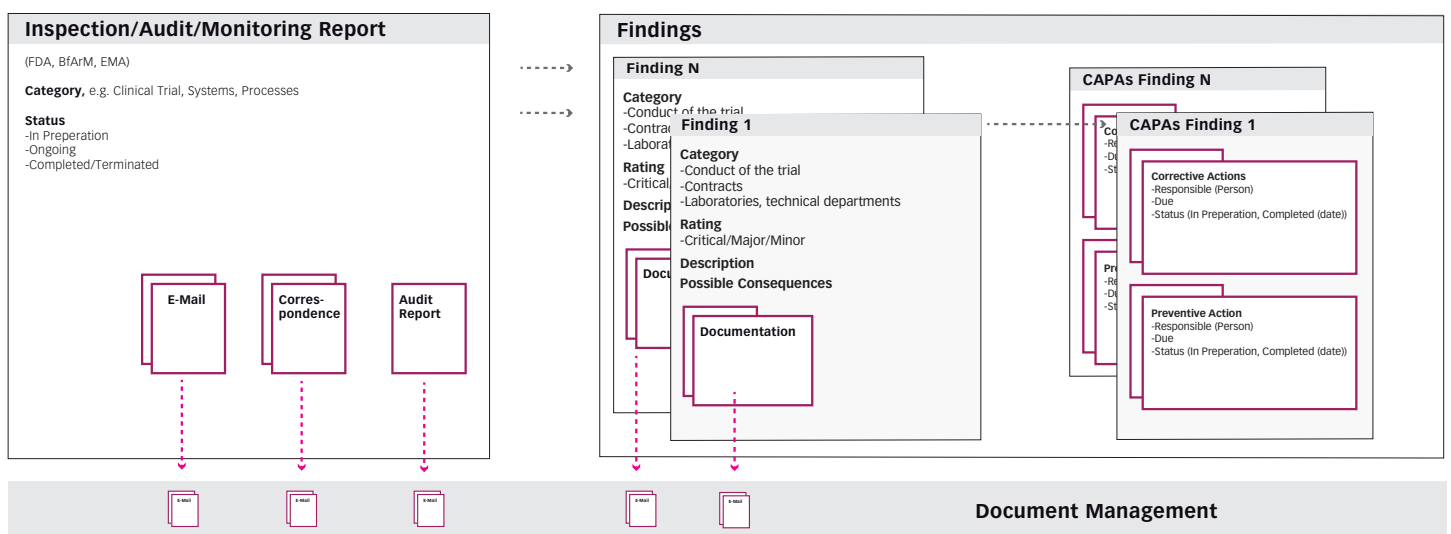


Audit and CAPA Management / Workflow

Supports users to manage CAPAs (Corrective Actions and Preventive Actions), associated findings as well as Audits / Inspections.



CAPAs are associated with a finding. The finding contains information like category and rating (Critical, Major, Minor), affected department as well as all associated documents. Users responsible for a CAPA are informed about any corresponding due dates by e-mail and the status of the CAPA is tracked (completed, pending).

Findings can be associated with an audit or inspection which contains information like

- Organization that conducted the audit / inspection
- Organization that has been audited / inspected
- Category (Clinical Trial, Systems, Processes, etc.)
- Status (In Preparation, Ongoing, Completed)
- Involved personnel
- All associated documents and e-mails

Extensive reporting and search functionality is provided, e.g.

- Findings by category / department
- Status of CAPAs (completed, pending)